

University : Telafer
 Faculty : Basic Education
 Department : Mathematics
 Stage : Fourth
 Subject : Administration And
 Educational Supervision
 Semester : First



Republic of Iraq
 Ministry of Higher Education & Scientific
 Research

Course Weekly Outline

Name	Mohammed Jasim Mohammed			
Email	mohammed.j.mohammed@uotelafer.edu.iq			
Qualification	Master of Arts			
Scientific title	Assistant Lecturer			
Work site	University of Tal Afar/ College of Basic Education			
Course objective	<ol style="list-style-type: none"> 1. Realizing the importance of studying educational administration. 2. Identifying the elements of the administrative process. 3. Gaining knowledge on the theories of school administration. 4. Acquisition of educational administrative leadership tools and educational supervision. 			
Course description	Delivering lectures on administration and educational supervision, theoretically, for two hours per week			
Methodology books	Educational Administration And Supervision Prepared by Dr. Anwar Ali Saleh. Mosul University (2014)			
External sources	Modern School Administration Written by Dr. Muhammad Abdul Qadir Abdeen. (2001)			
Ratings (Division of grades)	First assessment	Second assessment	Annual quest	Final assessment
	15 %	15 %	30 %	70 %

Week



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General Notes:
(Number of hours,
number of units,
places of lectures...etc)

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First week/ Educational administration, educational administration, school administration		Intr def com its o
Second week/ Elements of the administrative process		Op Sys Win Fea Inte
Third week/ Administration as a social process		Tur rest shu the win its p com
Fourth week/ Administration as a decision making process		Rig mer des
Fifth week/ Administration as jobs		Fol con dele clie file folo
Sixth week/ Administration from computing science perspective		Tas but
Seventh week/ Autocratic administration style and diplomatic administration		rev abo
Eighth week/ Mid term exam		mic
Ninth week/ Loose administration style and democratic administration		Cor win
Tenth week/ Classroom Administration		Sta but
Eleventh week/ The concept of educational leadership and its importance		Cor win som ava
Twelfth week/ Principles and characteristics of effective educational leadership		Inst uni cha pro
Thirteenth week/ The concept of educational supervision and the characteristics of educational supervision		Usi acc with 7

Fourteenth week/	Types of educational supervision	con viru